

PRIORITY ACTION CHECKLIST

APPENDIX 1 – WATER

1.0 FOREWORD

This Emergency Operating Plan (EOP) was prepared for the Department of Public Utilities – Water (DPU-Water) to provide a logical framework for meeting a variety of emergencies. This plan does not apply to normal day-to-day emergencies and the well-established routine procedures used to confront such emergencies.

The intent of this plan is to provide a functional framework to deal with an emergency in a controlled fashion.

2.0 PLAN MAINTENANCE

The Director of DPU-Water (or designated alternate) shall be responsible for ensuring that necessary changes or updates to this plan are published and distributed.

Revisions to any part of this EOP by the Water Supply and Reclamation (WSR) Division, or the Water Distribution and Collection (WD&C) Division shall be forwarded to the Director.

3.0 DISTRIBUTION LIST

This EOP shall be distributed to the following individuals:

- Jim Holzapfel, Director, DPU-Water & Wastewater
- Mark Straughn, Manager, WD&C
- Kerry Anthenat, Supervisor, WD&C
- David Sloan, Field Supervisor, WD&C
- John Vose, Supervisor, WD&C
- Tony Conn, Supervisor, WD&C
- Brett Johnson, Field Supervisor, WD&C
- Joe King, Field Supervisor, WD&C
- Dave Nykiel, Manager, WSR
- Pat O'Malley, Supervisor, WSR
- Vacant, Technical Specialist, WSR
- David Today, Supervisor, WSR
- Brian Quick, Field Supervisor, WSR
- Joe Renn, Manager, CEEC
- John Flannery, Safety & Training Instructor

These individuals shall be responsible for maintaining their copy of the EOP in an up-to-date fashion as modifications are made. All copies of the EOP shall be kept in a secure, but accessible location to be readily available in the case of an emergency.

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4.0 BASIC PLAN

4.1 TRAINING, TESTS AND EXERCISES

This objective of DPU-Water's management strategy during an emergency is to be efficient and timely in responding to an emergency. A good EOP is the first step in meeting this objective, but the plan by itself does not guarantee preparedness. Performing tabletop and/or field exercises at all levels of DPU-Water's staff is essential to making personnel operationally ready.

Tests (planned as well as "surprised") should be conducted on a regular basis to maintain the readiness of operational procedures, personnel and equipment. Tests can also be used to evaluate the effectiveness of communication between the Command Site (ICS), WSR Command Center, WD&C Command Center, and the Emergency Operating Plan.

Exercises provide personnel with an opportunity to become thoroughly familiar with procedures, facilities, and systems which will actually be used during an emergency.

4.2 MAINTAINING THE EMERGENCY PLAN

As the need arises this Plan will be updated, This will be done when deficiencies in the Plan are made apparent following training or exercise; when changes occur on the organizational structure and when technological changes render information obsolete. A specific named individual will be responsible for flow-up to ensure updates are performed timely and accurately.

4.3 STRUCTURE AND OR OPERATIONS

4.3.1 Pre-Emergency Period

Training and exercises should be performed during both normal conditions, during periods of a local or national threat, and during wartime. The level of preparedness shall increase during periods of threats or wartime to include at a minimum:

- Review of the City's EOP and Standard Operating Procedures (SOPs)
- Accelerated training of permanent and auxiliary staff
- Inspection of critical facilities by personnel from DPU-Water and the Police Department
- Mobilization of resources

4.3.2 Emergency Period

The emergency period will consist of two phases:

- Alert and respond to site
- Evaluate and determine if situation is a legitimate emergency

The first phase of the emergency period is initiated when DPU-Water personnel are alerted to a specific event, unusual sample results, or other indicators that are evaluated as a potential emergency period. Field staff shall proceed directly to the location of the potential emergency to establish the ICS as

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necessary and begin to gather data. Personnel located at the ICS shall use the following tabulated list of

WSR and W&C individuals, and contact one individual from each division. Personnel shall call the individuals listed starting from highest priority (managers), and proceeding to the lowest priority (field supervisors). The first individual contacted from both WSR and WD&C shall serve as the supervisory staff to the personnel located at the ICS during this initial phase.

WSR and WD&C Employee Contact List:

WSR Division				WD&C Division			
Contact	Home Phone	Work Phone	Cell Phone	Contact	Home Phone	Work Phone	Cell Phone
Dave Nykiel	non-responsive	630-420-6121	non-responsive	Mark Straughn	non-responsive	630-420-6138	non-responsive
Pat O'Malley		630-420-6681		Kerry Anthenat		630-420-4123	
Technical Specialist		(Vacant)		David Sloan		630-305-5263	
David Today		630-420-4181		John Vose		630-420-6741	
Brian Quick		630-420-6686		Tony Conn		630-305-5537	
				Brett Johnson		630-548-1270	
				Joe King		630-420-6740	

The second phase of the emergency period is for WD&C and WSR supervisors to evaluate the information gathered and determine if the situation at hand is a legitimate emergency. If it is determined that the situation definitely is an emergency, WD&C and WSR supervisory staff shall contact the Director of DPU-Water to determine if the situation is a credible emergency that requires the activation of the EOC. If the EOC is activated, staff at the EOC will take over coordination activities at the ICS. Staff at the ICS shall simultaneously maintain contact with the WD&C and WSR Command Centers to determine the tasks that need to be completed.

4.3.3 Post-Emergency Period

When staff at the EOC determines that the emergency is over, the post-emergency period shall include the following tasks:

- Placing water service back online
- Restoring any damaged public or private property
- Identifying any residual hazards
- Planning to mitigate future hazards
- Summarizing costs associated with the response and recovery efforts

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FIRST PRIORITIES - INITIATE IMMEDIATELY:

1. EVACUATION PLAN FOR WSR DIVISION AND CEEC FACILITIES

In the event any of the following situations occur, 1) natural disaster, 2) nuclear, military or terrorist attack, or 3) major chemical spill (chlorine bleach or sodium bisulfate); chlorine gas leak, the following steps shall be taken depending on location and type of emergency:

SWRC and CEEC

1. Upon receiving notification of a natural or nuclear disaster, all SWRC and CEEC personnel shall be notified and report to the SWRC administration building control room. All people will be accounted for and given further instructions at that time and location.
2. Upon receiving a report of a major chemical spill or leak which may require site evacuation, all SWRC personnel will be notified to report to the administration building control room or if wind direction requires, to the CEEC building. CEEC shall be notified of the situation status and will be advised of necessary steps to be taken and of changing conditions.

Water Supply Sites

There are limited amounts of chlorine at these sites but in the event there would be a major release of chlorine, people should move up-wind of the leak and report it to the Naperville Fire Department (911) and to the supervisor. It may be necessary to block off the road to stop access through the area. You should remain near the site to provide assistance to emergency response units and maintain contact with supervisor for instructions.

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EMERGENCY AND ALARM RESPONSE PROCEDURES AND RELATED OVERTIME AUTHORIZATION

Supervisory/management employees shall be contacted in the following order for notification of operational and/or mechanical/electrical problems at the following divisional sites at all times:

Springbrook (Operational Problems)

1. Wastewater Operations Supervisor
2. Wastewater Operations Field Supervisor
3. WSR Division Operations Manager
4. DPU Director

Water Supply Facilities

1. Water Supply Supervisor
2. Wastewater Operations Supervisor
3. Wastewater Operations Field Supervisor
4. WSR Division Operations Manager
5. DPU Director

Remote Pump Stations

For any alarms at remote sanitary sewer pump stations, notify the city dispatcher (X6187 or X 6188) to call out Water Distribution & Collection Division personnel during evening or weekend hours. The callout order is as follows:

- 1) WD&C Collection & Pumping Field Supervisor
- 2) WD&C Collection & Pumping Section Supervisor
- 3) WD&C Division Manager

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(Continued)

In those situations when the specified management/supervisor employees cannot be reached on a timely basis, the employee on duty should use his/her own judgement to obtain additional help as is required to adequately handle the situation. In these cases, the employee has the authority to call 1) the standby person (if applicable) or 2) other employee(s) in on an overtime basis as the need justifies.

After obtaining the required assistance, the operator on duty should continue trying to contact the specified management/supervisory personnel. If those management/supervisory personnel are still not readily available, the operator on duty should notify the dispatcher and advise him/her of the situation. The operator on duty should then continue to try to contact the specified management/supervisor personnel on a periodic basis throughout the remainder of his/her shift. If the management/supervisory personnel are still not available, the next shift operator (in case of wastewater operator) should be notified and should continue periodic calls to the specified management/supervisory personnel until one of them is reached and advised of the situation.

The above pertains to operators/personnel in all sections of the division.

NATURAL DISASTER CHECKLIST - WATER & WASTEWATER UTILITIES		
PRE-EMERGENCY	EMERGENCY	POST EMERGENCY
<ol style="list-style-type: none">1. Check the availability of personnel.2. Ensure that all employees' home phone numbers are updated on a regular basis.3. Routine check of equipment operation.4. Check Disaster Plan as to responsibilities and coordinate with other departments.5. Contact ESDA Office and report the availability of City equipment and personnel.6. Keep maps of water mains, valves and other utility structures up to date and easily accessible.7. Establish Resource Center.	<ol style="list-style-type: none">1. Provide emergency water and wastewater services as needed.2. Act as Advisor to Chief Executives on engineering problems.3. Provide for emergency shut down of all utilities.4. Provide for continued operation of all utilities.5. Provide engineering equipment to other services on a priority basis as determined by the officials.6. Assist with debris clearance.7. Maintain utilities to critical and essential facilities.8. Provide sanitation services.	<ol style="list-style-type: none">1. Assist with debris clearance.2. Assign private equipment on a priority basis.3. Conduct examination of utility structure to determine the extent of damage that has occurred.4. Make repairs to water and wastewater mains and structures as needed.5. Restore utilities to critical and essential facilities.

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EVACUATION CHECK LIST - WATER & WASTEWATER CHECKLIST		
PRE-EMERGENCY	EMERGENCY	POST EMERGENCY
<ol style="list-style-type: none"> 1. Check the availability of personnel. 2. Ensure that all employees' home phone numbers are updated on a regular basis. 3. Routine check of equipment operation. 4. Check Disaster Plan as to responsibilities and coordinate with other departments. 5. Contact EMA Office and report the availability of City equipment and personnel. 6. Keep maps of water mains, valves and other utility structures up to date and easily accessible. 7. Establish Resource Center. 8. Identify facilities of terrorism and review safety of buildings. 	<ol style="list-style-type: none"> 1. Provide emergency water and wastewater services as needed. 2. Act as Advisor to Chief Executives on Engineering. 3. Provide for emergency shut down of all utilities. 4. Provide for continued operation of all utilities. 5. Provide engineering equipment to other services on a priority basis as determined by the officials. 6. Assist with debris clearance. 7. Maintain utilities to critical and essential facilities. 8. Provide sanitation services. 9. Provide personnel as available to assist with evacuation operation. 10. Ensure that power is provided to areas where shelters are located. 11. Assess terrorist-related damage to mission critical facilities. 	<ol style="list-style-type: none"> 1. Assist with debris clearance. 2. Assign private equipment on a priority basis. 3. Conduct examination of utility structure to determine the extent of damage that has occurred. 4. Make repairs to water and wastewater main and structures as needed. 5. Restore utilities to critical and essential facilities. 6. Provide personnel to support return of evacuees. 7. Restore terrorist-related damage to mission critical utility structures.

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WATER AND WASTEWATER UTILITIES NUCLEAR DISASTER CHECKLIST		
PRE-EMERGENCY	EMERGENCY	POST EMERGENCY
1. Increased Readiness Phase: a) Cancel all leaves and vacations. b) Check availability of personnel. c) Review emergency plan. d) Brief personnel on their responsibilities during nuclear disaster. 2. Warning Phase: a) Relocate to the EOC (assigned staff only) 3. Establish Resource Center.	1. Continue operations until fallout arrives. 2. Act as Advisor to Chief Executives on engineering services. 3. Provide for shutdown of gas and other utilities to prevent more damage. 4. Provide for emergency water and wastewater services where needed, on priority basis as determined by the Chief Executives. 5. Provide sanitation services.	1. Assist with debris clearance. 2. Assign private equipment on a priority basis. 3. Ensure that water supply system is intact and that water is safe to drink. 4. Assess extent of damage to utility structures. 5. Make repairs to water and wastewater mains and structures as needed. 6. Restore utilities critical and essential facilities.

4. PRIMARY OBJECTIVES IN THE EVENT OF AN EMERGENCY:

- A Maintain a constant water supply for both human consumption and for fire-fighting operations.
 - . In the event of a disruption of service, it is to be restored as soon as possible.
- B Maintain an operational wastewater treatment system.
 - .
- C Provide emergency water supply and sewage disposal.
 - .
- D Provide initial damage assessment of wells, storage sites, and underground piping systems,
 - . and see that necessary repairs are made.
- E Coordinate with local contractors to obtain additional equipment and manpower as needed.
 - .
- F Provide engineering services.
 - .
- G Conserve quantity of water by establishing water rationing stations and notifying the public as to
 - . the location and quantity of emergency water supplies.
- H To turn off sections of damaged mains.
 - .

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5. MINIMUM STAFFING FOR WINTER WEATHER EMERGENCIES:

WD&C Administration

1 Clerical Staff in Office

WD&C Main Break Crew

1 R&E Supervisor or Field Supervisor

3 R&E UT3, or UT4

Dump Truck #757

Dump Truck #025

Vactor #733

Backhoe #770

Loader #761 (at SOC)

Service Truck #719 / Trailer #661

WD&C Snow Removal - Water Service Center

1 WD&M UT1 or UT2

Truck #797 with plow

WD&C Customer Service

1 C&P UT 2, UT3 or UT4

1 WD&M UT1 or UT2

Truck #669

WD&C Lift Stations

1 C&P UT2

1 C&P UT3 or UT4

Truck #731 with plow

CEE/CM JULIE

1 CEECM Locator

Truck #756

WSR Administration

Operations Manager

1 Administrative Assistant

Vehicle #702

WSR Water Supply Section

Water Supply Supervisor

1 UT4

Vehicle #725 with plow or #790 with plow

WSR Laboratory Section

Supervisor or 1 UT3

WSR Wastewater Operations Section

Supervisor or Field Supervisor

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1 UT4 for 1st Shift
1 UT4 for 2nd Shift
1 UT4 for 3rd Shift
Vehicles #701, #750 (Wheel Loader), #758 (Backhoe),
#785 (4x4 One-Ton Dump with Plow)

WSR Wastewater Maintenance Section

Supervisor or Field Supervisor
1 UT4 or 1 UT3
Vehicle #791

DPU-W Equipment Available for Loan

4X4 Truck #707 (WD&C)
4X4 Truck #703 (CEE/CM)

DPU-WDC Equipment Available for Snow Removal

(With Operator - Use WDC Snow Plow Callout List)

Backhoe #771 (WD&C)
6-Wheel Dump with plow #753 (WD&C)
6-Wheel Dump with plow #730 (WD&C)

ORGANIZATION

The Department of Water and Wastewater Utilities is organized into four divisions:

- A Administration
- .
- B Civil Environmental Engineering and Construction Management
- .
- C Water Distribution and Collection
- .
- D Water Supply & Reclamation
- .

(See Appendix III for organization chart)

RESPONSIBILITIES

The personnel making up the Water and Wastewater Utilities Department are responsible for developing procedures to institute Section I.

IV. CONCEPT OF PLANNING AND OPERATIONS

A. PRE-EMERGENCY PERIOD

- 1 Maintain a state of readiness to cope with any emergency situation, including mitigation.
- .

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- 2 Develop plans and procedures for instituting items listed in Section I.

B. EMERGENCY PERIOD

- 1 Alert and assemble personnel at a central location.
- 2 Initiate items in Section I, following priorities given by the Disaster Analysis Team, or other authorities.
- 3 Break staff into 12-hour shifts and disseminate list to Utility Dispatch.
- 4 Fuel vehicles and equipment for snow removal and/or de-icing activities.
- 5 Make arrangements to shelter staff at critical facilities for prolonged period.

C. RECOVERY PERIOD

Resume normal operations in accordance with Standard Operating Procedures.

V. THE WATER AND WASTEWATER UTILITY'S INTEGRATED EMERGENCY MANAGEMENT SYSTEM.

A. MITIGATION

Activities designed to avoid or prevent emergencies from occurring, and to reduce the effects of those that are unavoidable.

- 1 Identify and list items under our control, which could trigger an emergency. Take steps to eliminate or reduce these hazards.
- 2 Maintain scheduled preventive maintenance on all utility structures.
- 3 Maintain a strict set of utility construction specifications so that structures are more likely to withstand a disaster, and be better able to respond to the needs placed on them after the emergency.
- 4 Identify facilities of terrorism.

B. PREPAREDNESS

Planning and training activities designated to save lives and minimize damage by preparing personnel to respond appropriately when an emergency is imminent.

1. Keep maps of water and sewer mains, valves, and other utility structures up to date and easily accessible.
2. Cross-train employees so that more than 1 or 2 key employees are available to perform

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necessary maintenance and repairs.

3. Establish an evacuation plan to safely remove from operations sites any non-essential personnel. Prepare in advance a telephone listing of any outside service agency, company, or contractor required in the event of an emergency.
4. Maintain on-hand an adequate supply of tools and materials to make emergency repairs.
5. Ensure that utility structures have adequate fire suppression and back-up power sources to minimize downtime.
6. Identify possible sources of temporary water supplies.
7. Establish security for sites against terrorist activity.

C. RESPONSE

Swift and decisive actions that will eliminate or reduce the severity of the incident.

1. Assign staff to Emergency Operating Center duty.
2. Evaluate potential damage to affected sites.
3. Notify and establish communications with outside emergency service organizations (city, county and state).
4. Set up an alternate mode of communications in the event the primary mode is disrupted.
5. Call any outside service agencies, companies or contractors whose service is required.
6. Assure that emergency power is operational in priority areas.
7. Take measures to verify water quality.
8. In the event of a pipe storage tank rupture, locate and close valves to water storage tanks or distribution systems.
9. Evaluate potential terrorist-related damage to pre-determined facilities.

RECOVERY

Activities which continue until all systems return to normal:

1. Perform necessary maintenance repairs to watermain and sanitary sewer lines, utility structures, and machinery to ensure continued delivery of water and wastewater service.
2. Continue to maintain all aspects of the water distribution system to determine what resources are needed where, as situations change.
3. Obtain supplies to replenish parts used in making repairs.
4. Perform necessary terrorist-related repairs to water mains and sanitary sewer lines, and mission

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critical utility structures to ensure continued delivery of water and wastewater service.

SECONDARY PRIORITIES:

WSR DIVISION VEHICLES & EQUIPMENT AVAILABLE FOR USE IN AN EMERGENCY:

VEHICLES

To Transport Personnel (# of People)

- #702 – Dodge Grand Caravan (6)
- #717 – Dodge Caravan (5)
- #741 - Ford Escape (4)
- #791 – Chevrolet 2500 with Crew Cab (5)

TRUCKS W/LIFT GATES

- #701 - Chevrolet 2500
- #718 - GMC Truck

TRACTORS

- #750 - John Deere 744hnh - 8 cu. yd. bucket
- #758 - Ford Loader 555C Backhoe
- #794 - Case CX80 Tractor

DUMP TRUCKS

- #785 - Ford F450 w/Snow Plow

OTHER TRUCKS AVAILABLE

- #725 – Chevrolet 2500 HD Pickup w/Snow Plow
- #742 - GMC 2500 Pickup
- #754 - Dodge Ram 2500 Pickup
- #790 - Ford F250 Pickup w/Snow Plow

RESCUE EQUIPMENT

- 8 - Full Body Harness (8 SWRC Safety Trailer)
- 1 - Rescue/Retrieval Tripod & Winch
- 3 – Forced Air Ventilators

GENERATORS, PUMPS, & AIR COMPRESSORS

- 1 - Stanley HP-1 Power Unit w/1-TP08 Trash Pump – 1 - SM22 Sump Pump
- 1 - Sullair 125Q Rotary Screw Air Compressor
- 1 - 2" Trash Pumps
- 2 - 110/220 Volt Portable Generators

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- 2 - Ingersoll-Rand Air Powered Sump Pumps - 2" Discharge
- 1 - Miller Trailblazer-welder/generator 7.0 kw

CUTTING & WELDING EQUIPMENT

- 2 - Oxy-Acetylene Cutting Torch
- 1 - Lincoln Idle Arm SP-150 220 Volt Mig Welder

ATMOSPHERE MONITORING EQUIPMENT

- 4 - Portable, Personal Atmosphere monitors for Carbon Monoxide, Lower Explosion Limit, Oxygen, Hydrogen Sulfide.

VENTILATION EQUIPMENT

- 1 - Gas Powered Ventilator Blower
- 1 - Electric Ventilator Blower
- 1 - Hi Volume Ventilator

CHLORINE EMERGENCY REPAIR KITS

- 4 - A-Repair Kits 100/150 lb. Cylinder (Northeast, South, Southeast and Northwest Waterworks)

MISCELLANEOUS ITEMS

Rakes, Shovels, Picks, Hand Tools, Power Tools, etc.

- ☐ 2. (Then take this action next.)
- ☐ 3. (etc.)
- ☐ X. (other -- if any)

CONTINUING PRIORITIES

- ☐ 1. (Take this action first.)
- ☐ 2. (Then take this action next.)
- ☐ 3. (etc.)
- ☐ X. (other -- if any)

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GUIDANCE INFORMATION

ORGANIZATION

Primary Agency:

(INSERT INFORMATION HERE)

Support Agencies:

**City of Naperville
Fire/Police/Ambulance
911**

**City of Naperville
Emergency Management Agency
630-420-6009 - Pager: 630-314-8343**

**DuPage County - Office of Emergency Management
630-682-7207**

**Will County - Office of Emergency Management
815-740-0911**

**Illinois Emergency Management Agency*
800-782-7860**

**National Emergency Response Center*
800-424-8802**

***These agencies to be called in accordance with Section II Emergency Action Checklist.**

GUIDANCE INFORMATION

Direction and Control:

The line of succession for the individual responsible for the operation of the annex:

DEPARTMENT OF PUBLIC UTILITIES WATER & WASTEWATER UTILITY

CHAIN OF COMMAND

- | | Home Phone | Emergency # | Mobile # |
|---|-----------------------|-------------|----------|
| 1. James E. Holzapfel, P.E.
Director | non-responsive | | |
| 2. Mark Straughn
Manager
Water Distribution & Collection | | | |
| 3. Dave Nykiel, P.E.
Manager
Water Supply & Reclamation | | | |
| 4. Joe Renn, P.E.
Manager
Civil-Environmental Engineering &
Construction Management | | | |

EMERGENCY PHONE NUMBERS & FACILITY EMERGENCY COORDINATORS:

		OFFICE	HOME	CELL
WSR Division	David Nykiel	630-420-6121	non-responsive	
WSR Division	Tech. Specialist	TBD		
SWRC - Wastewater Ops.	David Today	630-420-4181		
SWRC - Water Supply	Pat O'Malley	630-420-6681		
SWRC - Maintenance	Robert Yagoda	630-420-6129		
SWRC - Laboratory	Joe Slevnik	630-420-6125		
Safety Coordinator	Don Phillips	630-420-6696		
Safety Training Instructor	John Flannery	630-305-5215		
Emergency Mgt. Coordinator	Dan Nelson	630-420-6009		

GUIDANCE INFORMATION

CONCEPT OF OPERATIONS

FIRE / RESCUE SERVICE

Following the onset of a major emergency or disaster requiring the implementation of this plan, the (**INSERT DEPARTMENT NAME(S)**) will perform the following emergency duties in addition to their regular functions:

(**INSERT INFORMATION HERE**)

(**INSERT INFORMATION HERE**)

Division Employee Address/Telephone Directory:

Water Supply & Reclamation Division (WSR) - Springbrook - (3712 Naperville/Plainfield Rd)

Employee Name & Title	Employee #	Home Address	Home Phone #	Cell #
Christensen, Carl Wastewater Operations Field Supervisor	non-responsive			
Ellison, Johnny Utility Technician IV				
Flaar, Richard Utility Technician IV				
Goerich, Jr., William Utility Technician III				
Frantzen, Brent Utility Technician IV				
Goldsmith, Daniel Utility Technician IV				
Greybill, Tom Utility Technician III				
Holzkopf, Robert Utility Technician IV				
Johnson, Jeff Utility Technician IV				
Keller, Angelica Administrative Assistant				
Klossing, Mark Utility Technician IV				
Michalowski, Wayne Utility Technician IV				
Nier, Jeffrey Utility Technician IV				
Nykiel, David Operations Manager				

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Employee Name & Title	Employee #	Home Address	Home Phone #	Cell #
Olthoff, Greg Wastewater Maintenance Field Supervisor	non-responsive			
O'Malley, Patrick Operations Supervisor – Water				
Powers, William Utility Technician IV				
Price, Sue Administrative Assistant				
Quick, Brian Wastewater Operations Field Supervisor				
Schlueter, Dave Utility Technician IV				
Simmons, Darren Utility Technician IV				
Slevnik, Joseph Laboratory Supervisor				
Szok, Carter Utility Technician III				
Thiel, Jill Chemist				
Today, David Operations Supervisor – Wastewater				
Walton, Mark Utility Technician IV				
Yagoda, Robert Wastewater Maintenance Supervisor				

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Water Distribution & Collection Division (WD&C)

- Water Service Center –
(1200 W. Ogden Avenue)

Employee Name & Title	Employee #	Home Address	Home Phone #	Cell #
Abel, Jeremy Utility Technician III	non-responsive			
Alegria, Arturo Utility Technician II				
Albright, Lori Engineering Technician				
Alvarado, Martin Utility Technician III				
Antich, Jamie Utility Technician IV				
Anthenat, Kerry Supervisor – D&M				
Brue, Terald Utility Technician II				
Chilicki, Keith Utility Technician III				
Conn, Tony Supervisor – C&P				
Daggett, Brent Utility Technician II				
Davila-Nuno, Yvette Customer Service Representative				
Garcia, Rick Utility Technician II				
Homerding, Mark Utility Technician I				
Jackson, Bob Field Supervisor – C&P				
Johnson, Brett Field Supervisor – R&E				
King, Joseph Field Supervisor – R&E				
Kovacs, Peter Utility Technician IV				
Lenert, James Utility Technician I				
Librizzi, Kathy Engineering Technician				
McQuen, Bob Utility Technician II				
Myers, Chris Utility Technician IV				
O'Malley, Joe Utility Technician II				
Employee Name &	Employee	Home Address	Home Phone #	Cell #

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Title	#		
Orin, Joshua Utility Technician III		non-responsive	
Passero, Charles Utility Technician III			
Rodgers, Bradley Utility Technician III			
Roglin, Carole Administrative Assistant			
Salemi, Ryan Utility Technician II			
Schlueter, Marge Administrative Assist II			
Selvaggi, Frank Field Supervisor – C&P			
Severson, Darin Utility Technician I			
Sloan, Dave Field Supervisor – D&M			
Sloan, Timothy Utility Technician III			
Straughn, Mark Division Manager			
Subat, Steven Utility Technician II			
Thome, Wally Utility Technician II			
Tinajero, Dino Utility Technician II			
Vose, John Supervisor – R&E			
Warfel, Mike Technical Specialist			
Waters, Mike Utility Technician I			

GUIDANCE INFORMATION

Civil Environmental Engineering & Construction Mgt. Division (CEE/CM)

(3608 Naperville/Plainfield Rd.)

Employee Name & Title	Employee #	Home Address	Home Phone # and Spouse's Name or Next of Kin	Cell #
Bolster, Bill Utility Inspection Supervisor				
Dean, Jim Sr. Civil Environmental Engineer				
Jasinski, Adam Sr. Civil Environmental Engineer				
O'Loughlin, Monica Administrative Assistant				
Lesac, Dave Utility Technician II				
Picton, William Utility Technician II				
Prucha, Mike Utility Technician III				
Renn, Joseph, C. Engineering Manager				
Splitt, Doug GIS Specialist				
Villalobos, Gerardo Utility Specialist				
Wallace, Gary Utility Technician II				

non-responsive

GUIDANCE INFORMATION

WSR VENDOR LISTING:

ELECTRONIC REPAIR SERVICE:

Advanced Automation & Controls
1409 Corporate Drive
McHenry, IL 60050
815/578-0655

Instrumentation and control repair,
installation, systems, software support
services

Automatic Control Services
2835 Aurora Ave., Ste. 115-B329
Naperville, IL 60540
630/357-1780

Instrumentation and control repair,
installation, systems, software support
services

PUMP REPAIR & MECHANICAL SERVICE:

Benchmark Sales & Service Inc.
801 W. Lunt Avenue
Schaumburg, IL 60193
847/980-8814

Pump parts and service

Fluid Pump Service
189 Seegers
Elk Grove Village, IL 60007
847/228-0750

Pump parts and service

HydroAire Inc.
1238 N. Kostner
Chicago, IL 60651
773/278-5520

Pump parts and service

Illinois Pump Repairs, Inc.
301 Amendodge Drive
Shorewood, IL 60431
815/730-9550 / 9551

Pump parts and service

PUMP REPAIR & MECHANICAL SERVICE:

Gasvoda and Associates, Inc.
1594 Huntington Drive
Calumet City, IL 60409
312/891-4400

Repair parts and service for Wastewater
treatment process equipment, shop and field
service

Lightnin
2002 Bloomingdale Road
Glendale Heights, IL 60139
630/924-1208 x18

Mechanical service

GUIDANCE INFORMATION

VENDOR LISTING (CONT'):

R.J. O'Neil, Inc.
900 S. Union Street
Aurora, IL 60505
630/898-6500

Pump repair, pipe fitting and mechanical work

Soderlund Brothers, Inc.
6060 W. 95th St.
Oak Lawn, IL 60453
708/636-5590

Pump repair service and parts

CHEMICAL SUPPLIES:

Alexander Chemical Company
P.O. Box 248
Lemont, IL 60439
630/257-9330, 800/468-5144

Chlorine, emergency response assistance

Aqua Chemicals
1412 Joliet Road
Lemont, IL 60439
630/739-6505

Liquid and granular chlorine

Chemicals Plus
49 South Street
Park Forest, IL 60439
708/481-1170

Water treatment chemicals

Chemical Pump Sales & Service
PO Box 1627
Frankfort, IL 60423
815/464-1908

Water treatment chemicals and chlorinator parts & service

Hydrite Chemical Company
2545 Bond Street
University Park, IL 60446
847/540-5811 (Lake Zurich, IL – Office)

GUIDANCE INFORMATION

VENDOR LISTING (CONT'):

CHEMICAL SUPPLIES:

Jarvis Chemical and Paper Co.
61 Kendall Point Drive
Oswego, IL 60543
630/978-0779

Water treatment chemicals

KA Steel Chemicals, Inc.
15185 Main Street
Lemont, IL 60439
800/677-8335

Chlorine/Sodium Hypochlorite

Polydyne Inc.
PO Box 351420
Toledo, OH 43635-1420
419/843-8066

Polymer

PVS Chemical Solutions
7650 W. 185 Street
Tinley Park, IL 60477
773/913-7700

Sodium Bisulfite

Rowell Chemical Corporation
15 Salt Creek Lane
Hinsdale, IL 60521
630/902-8833

Chlorine/Sodium Hypochlorite

Wallace & Tiernan
c/o Peterson & Matz
4811 Emerson Ave.
Suite 203
Palatine, IL 60067
847/303-0363

Chlorinator/Sulfonator parts and service
Chemical feed pumps

PIPE, VALVES & FITTINGS:

Bushnell Inc.
2110 Oxford Drive
Des Plaines, IL 60018
847/297-4510

PVC pipe and fittings

Columbia Pipe and Supply
544 South Lake Street
Aurora, IL 60506
630/896-9601

Pipe and pipe fittings

VENDOR LISTING (CONT'):

Indelco Plastics Corp.
930 North DuPage Avenue
Lombard, IL 60148
630/629-5616

PVC pipe and fittings

GUIDANCE INFORMATION

RJ Keek Pipe & Supply Co.
300 North Lake Street
Montgomery, IL 60538
630/859-3111

PVC pipe and fittings

PIPE, VALVES & FITTINGS:

Meyer Co.
P.O. Box 37
Aurora, IL 60507
630/851-4441

Plumbing supplies, pipe, valves and fittings

Sidener Supply Co.
1821 Fullerton Avenue
Addison, IL 60101
847/932-0050

Pipe & fittings

Water Products Company
3255 East New York Street
Aurora, IL 60506
630/898-6100

Pipe & fittings

ELECTRICAL FIELD WORK:

Wigdahl Electric
625 Pratt Blvd.
Elk Grove Village, IL 60007
847/439-8200

Electric field repairs

ELECTRIC MOTOR REPAIR:

Dreisilker Electric Motors
325 Roosevelt Road
Glen Ellyn, IL 60137
630/469-7510

Electric motors and repairs

Englewood Electrical Supply
600 N. Broadway Ave.
Aurora, IL 60505
630/897-9296

Full service electrical supply house
Square D distributor
Allen Bradley Equip.

VENDOR LISTING (CONT'):

Excel Electric Service
2415 West 19th Street
Chicago, IL 60608
312/421-7220

Electric motor repair parts and service
Climber screen brake repairs

Exodyne Electric Motors
9229 South Hardy Drive
Tempe, AZ 85284
1/800-782-7855

Deep well motor repair

ELECTRIC MOTOR REPAIR:

GUIDANCE INFORMATION

GESCO
General Electric Supply Co.
340 Remington Blvd.
Bolingbrook, IL 60440
630/718-6100

Electrical supplies and motors

Graybar Electric Company
1181 High Grove Lane
Naperville, IL 60560
630/369-9383

Electrical supplies

H. J. Service Company
1245 Halsted Street
Chicago Heights, IL 60411
708/756-2123

Motor repair and rewinding

Joliet Electric Motor
Box 114, Doris Avenue at
Chicago Street
Joliet, IL 60434
815/727-6606

Electric motor sales parts and service

Wesco
3654 Swenson Avenue
St. Charles, IL 60174
630/513-8135

Electric supplies

Wesco
Westinghouse Electrical Supply Co.
Chicago Construction
2351 Brickvale Drive
Elk Grove Village, IL 60007
847/595-5040
VENDOR LISTING (CONT'):

Westinghouse parts and service

Westinghouse Electric Corp.
16750 Chicago Avenue
Lansing, IL 60438
708/895-7721

**High voltage starter parts and service,
instrumentation, installation, and start up**

PLUMBING:

A-Keveloh Plumbing, Inc.
6804 Hobson Valley Dr., Unit 120
Woodridge, IL 60517
630/963-0433

General contractor/pipe fitters

Expert Plumbing
562 West 5th Ave.
Naperville, IL 60563
630/579-1996

General contractor/pipe fitters

Genco Industries, Inc.
13610 S. Kenton Ave.

General contractor/pipe fitters

GUIDANCE INFORMATION

Crestwood, IL 60445
708/824-0081

WELL & TOWER SERVICE:

Dixon Engineering
9620 Route 34, Suite C
Yorkville, IL 60560
630/553-7750

Elevated tank/structural consultants

Jetco Ltd.
P.O. Box 934
Prospect Heights, IL
847/438-4550

Elevated tank interior/exterior
painters, sandblasters - structural
steel work & repairs

Layne-Western
721 West Illinois Avenue
Aurora, IL
630/897-6941

Well repair and service, complete machine
shop

MISCELLANEOUS REPAIR PARTS & SERVICE:

Artlip & Sons, Inc.
230 South Broadway
Aurora, IL 60505
630/896-1560

Heating and cooling system repairs

BOC Gases
1100 Jericho Road
Aurora, IL 60506
630/896-8501

Welding supplies and gases

CLC Lubricants Company
100 South Old Kirk Road
Geneva, IL 60134
630/232-7900

Equipment lubricants

Cochrane Compressor
4533 West North Avenue
Melrose Park, IL 60160
708/345-0225

Repair parts for Quincy and ITT/Thomas
pneumotive compressors

Custom Welding
475 River Road
Naperville, IL 60540
630/355-3696

Steel fabrication and welding

Home Depot
2920 Audrey Drive
Naperville, IL 60540
630/637-9200

Tools, parts & supplies

GUIDANCE INFORMATION

Illinois Crane, Inc.
631 Route 83, Suite 206
Bensenville, IL 60106
630/350-2331

Crane and hoist repair parts and service

VENDOR LISTING (CONT'):

Infilco Degremont, Inc.
P.O. Box 29599
Richmond, VA 23229
1-800/446-1150

Climber screen and sand filter parts and service

Kipps Lawn Mower Sales, Inc.
24W419 Ogden Avenue
Naperville, IL 60563
630/355-3800

Small engine service and parts

MISCELLANEOUS REPAIR PARTS & SERVICE:

Motion Industries
1451 Aucutt Road
Montgomery, IL 60538-1184
630/897-8652

Bearings – power transmission

Quality Fence
25W280 Plank Road
Naperville, IL 60540
630/420-1584

Fence repair service

RENTALS:

A & G Rental Center
10 S. 241 Schoger Drive
Naperville, IL 60564
630/820-0770
630/236-4775

Mc Cann Industrial
250 E. Frontage Road
Bolingbrook, IL 60439
630/739-7770

Home Depot
2920 Audrey Drive
Naperville, IL 60540
630/637-9200

Equipment rental and construction supplies

Naperville Rental Center
429 East Ogden Avenue
Naperville, IL 60566
630/355-2300

Equipment rental - general (pumps, compressors, generators, etc.)

VENDOR LISTING (CONT'):

GUIDANCE INFORMATION

R & J Construction Supply, Inc.
1567 Frontenac Road
Naperville, IL 60563
630/615-2170
Fax: 630/615-2182

Equipment rental and construction supplies

CRANES & LIFTS:

LaGrange Crane Service, Inc.
6156 East Ave.
Hodgkins, IL 60525
708/354-3510

Mobile crane service

National Lift Truck Inc.
722 Church Road
Elmhurst, IL 60126
630/782-1000

Lift service

Randall Industries
741 South Route 83
Elmhurst, IL 60126
630/833-9100

Lift service

Stevenson Crane Service
807 Hitchcock Ave.
Lisle, IL 60532
630/851-5200

Mobile crane service

United Rentals
225 South Fairbank St.
Addison, IL 60101
630/543-3636

Lift service

TANK CLEANING:

SET Environmental Inc.
450 Sumac Road
Wheeling, IL 60090
Office: 847/537-9221
Fax: 847/537-9265
24-Hour Emergency Response: 877/437-7455

Tank cleaning

VENDOR LISTING (CONT'):

MISCELLANEOUS REPAIR PARTS AND SERVICE:

McMaster-Carr
600 County Line Rd.

Industrial supplies

GUIDANCE INFORMATION

Elmhurst, IL 60126
630/833-0300

Service Industrial Supply
Route 59
Shorewood, IL 60435
815/725-0062

Hose and related fittings

W W Grainger Inc.
2701 W. Ogden Ave.
Downers Grove, IL 60515
630/810-9933

Industrial supplies

UNDERGROUND REPAIRS:

Lyman Water & Sewer
P.O. Box 4
103 E. Jones Street
Plano, IL 60545
708/519-2330 (Gary Lyman's cell)
630/552-3443 (Office)

SAFETY EQUIPMENT:

Hagemeyer North America
905 Carlow Drive, Unit E
Bolingbrook, IL 60490
Tel: 630/759-0000
Fax: 630/759-0054

McMaster-Carr
600 County Line Rd.
Elmhurst, IL 60126
630/833-0300

Safety Supply Illinois
695 Sundown Road
South Elgin, IL 60177
847/695-1390

VENDOR LISTING (CONT'):

W W Grainger Inc.
2701 W. Ogden Ave.
Downers Grove, IL 60515
630/810-9933

GUIDANCE INFORMATION

GENERATOR MAINTENANCE & REPAIR:

Illini Power Products
444 Randy Road
Carol Stream, IL 60188
800-422-7280
630-462-7770 (Danielle Johnson to schedule
maintenance and repairs)

WD&C EMERGENCY VENDOR LISTING:

Abbott Rubber

2143 Lunt Ave.
Elk Grove Village, IL 60007

PHONE 847-952-1800 ext. 3013

FAX 800-852-1855
www.abbottrubber.com

EMERGENCY PHONE # None

sales@abbottrubber.com

Dennis Weiner

VENDOR # 8537

ACCEPTS PRO CARD? Yes

**Temporary water main hose
and fittings**

ADS Environmental Services

20 North Wacker Drive, Suite 1530
Chicago, IL 60606

PHONE 312-236-5655

FAX 312-580-2691

EMERGENCY PHONE # non-responsive

www.adsenv.com

frank.hobbs@adsenv.com

VENDOR # 782

ACCEPTS PRO CARD? No

Leak detection

VENDOR LISTING (CONT'):

ADVANCED AUTOMATION & CONTROLS INC

780 RIDGEVEIW DR
MCHENRY IL 60050

PHONE (815) 578-0655

GUIDANCE INFORMATION

FAX (815) 578-0677
EMERGENCY PHONE # 815-578-0655 (Tom Otto)
VENDOR # 16086
ACCEPTS PRO CARD?

Allan J. Coleman Co.

5725 N. Ravenswood Ave.
Chicago, IL 60660-3913, 23671 Network Pl.,
Chicago, IL 60673-1236

PHONE 773-728-2400
FAX 773-728-2499
EMERGENCY PHONE # non-responsive
VENDOR # 11911
ACCEPTS PRO CARD? Yes

**Seasnake camera repairs
and parts**

ALLIED DOOR INC

P.O. BOX 817 (630) 279-0882 LOMBARD IL 60148
PHONE (630) 279-0795 FAX (